

**Freetown Board of Library Trustees**  
Minutes of the Tuesday, March 18, 2014 Meeting  
James White Memorial Library, East Freetown, Mass.

**Present:** Irene Ashley, Vince Kyne, Mike McCue, Christine Paiva, and Lucille Rosa

**Absent:** Dick Spencer.

**Also Present:** Dorothy Stanley-Ballard and Casey Pittsley.

**Call to order:** Chairman Lucille Rosa called the meeting to order at 7:03p.

**Approval of Minutes**

The minutes of November 19th, November 22nd, December 17th, January 23rd, and February 18th were approved.

**Review Payroll and Sign Bills**

Bills were reviewed and signed as needed.

**Library Director's Report**

Mrs. Stanley-Ballard reported that five new Dell computers with the Windows 7 operating system were purchased through SAILS for \$1,750 total. Three of the computers will be installed at the White Library on Thursday, March 20th, and two will be installed at the Hathaway Library on Friday, March 21st. SAILS will also take care of disposing of the old computers.

It was also reported that although overall circulation and attendance have been down in 2013-14, Saturdays have been routinely busy at the libraries, primarily the White.

**Library Design and Planning Report**

Mrs. Rosa reported attending a workshop in Marlborough on organizing and benefitting from library foundations. The differences between a foundation and a "friends" group were discussed.

**Old Business**

Mrs. Stanley-Ballard reported on the furnace replacement for the Hathaway Library. Several vendors were asked to submit estimates for the work, but only one responded. Wilkinson Fuels of Somerset provided estimates both for replacing the furnace and replacing the furnace and air-conditioner. Their recommendation was to replace both as the systems were affected by one another. The price to replace both was approximately \$6,700, and this figure was submitted.

No action was taken with regard to the surplus furniture at the Hathaway Library, as the chairs are still to be looked over.

**Meeting Adjourned**

A motion was made by Mr. McCue, seconded by Mrs. Ashley, to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 8:06p.

This is a True Record by me.

Attest: \_\_\_\_\_  
Michael T. McCue

