TOWN OF FREETOWN

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MEETING NOTICE / LIST OF TOPICS

PLEASE TYPE OR PRINT LEGIBLY

Name of Board or Committee: Freetown Water & Sewer Commission

Date & Time of Meeting: Thursday, September 15, 2016 at 7PM

Place of Meeting: Freetown Town Hall, Water & Sewer Commission Office

*AMENDED

9.13.16.

Steven Chandler

Clerk/Board Member posting notice and date

Canceled / Postponed to: _____
(circle canceled or postponed)

_____

Clerk/Board Member canceling/postponing meeting

LIST OF TOPICS

- Approve minutes from Freetown Water & Sewer Commission meetings as follows:
  - June 20, 2016 (Board and Executive)
  - August 12, 2016
  - August 26, 2016
- Discuss improvements of water filtration site at South Main Street and continue to map out a strategy for improvements.
  - Discuss recent carbon change.
  - Discuss visit to filtration site at South Main Street on September 2, 2016.
- Discuss leaks, maintenance, and opportunities pertaining to Freetown's water systems.
- Discuss upcoming DEP (Department of Environmental Protection) audit.
- Update on radio reading system computer and software.
- Review and discuss Updated Indirect Cost Allocation for FY17 for water and sewer Enterprise Fund provided by Town Accountant.
- Review and discuss Notification of Free Cash Approval from Kim Fales, Town Accountant.
- Discuss articles for Special Town Meeting warrant.
  - Review, discuss, and vote on ~ Draft Article for Special Town Meeting from Kim Fales, Town Accountant, to pay the remaining outstanding balances from City of Fall River.
  - Review and discuss Draft of STM Articles to update indirect costs.

- Review and discuss Draft Article for Special Town Meeting to pay outstanding balance to City of Fall River pertaining to the Innovation Way account.
- Review and discuss Draft Article for Special Town Meeting to pay total outstanding balances to City of New Bedford.
- Discuss and review Draft Article for Special Town Meeting to purchase new vehicle to replace existing FW&SC van used for maintenance and field work.
    1. Create strategy for research and purchase of vehicle.

- Review and discuss Receipts from FY2016 for Water and Sewer for budgeting purposes for the FY17 recap sheet provided by Kim Fales, Town Accountant.
- Review and discuss reports from White Water via Net Labs.
- Review and discuss report from Regan Testing & Supply of North Easton, MA for meter from acct# 0342R, Children's Development Center.
- Consider a $50.00 fee for inspection of service line repairs.
- Chandler to report and discuss collecting of revenue from customers for FY2014, FY2015, FY2016
- Chandler to discuss customer accounts that go unpaid and plan of action for end of calendar year.
- Chandler to present marketing opportunities and logistics with regards to Freetown website.
- Discuss FW&SC office needs with regards to maximizing current space and costs associated.
- Vote to authorize use of letter to send to water customers outlining the drinking water system infrastructure and which components are the responsibility of the FWSC and which are the responsibility of the customer.
- Vote to authorize use of letter to send to water customers outlining 'Cold Weather Tips' in preparation for the upcoming winter season.
- Review invoices and sign to pay bills.

Executive Session:

- M.G.L. c.30A, Sec. 21(a)(3) – To discuss proposed contract with the City of Fall River regarding a water agreement dispute if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; Water Commissioners to be in attendance.

Executive Session:

- M.G.L. c.30A, Sec. 21(a)(3) – To approve minutes from Executive Session on June 20, 2016. During that Session there was a discussion of strategy with respect to litigation with the City of Fall River regarding a water agreement dispute if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; Water Commissioners to be in attendance.